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# GERBER AKRON BEAUTY SCHOOL

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**2023 – 2024 Catalog**

Revised 03/14/2023

**1915 W. Market Street  
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Akron, Ohio 44313**

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## Mission Statement

*Our mission is to provide quality education to our students so they may become successful in their chosen cosmetology field of interest.*



We want to...

- Enroll students who will be an asset to the profession.
- Train students to be knowledgeable about their profession.
- Encourage students to be confident and happy in their chosen profession.
- Encourage students to impart their knowledge to others.
- Provide instruction in the most updated manner possible.
- Provide leadership in attitude and professionalism.
- Provide quality teachers and quality materials.



## About Us

Jay Gerber founded the Akron School of Cosmetology in 1946. Soon after its founding, people referred to the school as Akron Beauty School. During the 1960s, patrons and students alike began calling us "Gerber's," a name still recognized today.

Jay Gerber introduced the related method of teaching to cosmetology schools throughout the nation. Today, when one thinks of professional cosmetology training, they think of Gerber's.

After many years of hard work at the school, Jay Gerber retired in 1974. Selecting one of his most experienced teachers, the school changed ownership in 1976. The new owners, Joseph and Rita Mako, have not changed the standards of the school. They have kept it an up-to-date cosmetology field school.

Since its original location on Market Street, the school has moved several times to keep up with the school's growth and update its facilities. Our most recent move was to 1915 West Market Street in Akron.

## Our Philosophy

For years, Akron Beauty School has trained men and women for positions in the beauty industry. Our responsibility to students, employers and the public is to provide quality graduates. Experience has proven that the goals of the school have become a reality. The school's use of relating classroom (theory) and the practical side of Cosmetology makes it easier for the student to understand and put into use what they are learning. The school's standards are for good manners, neat appearance and cooperation and personal and business ethics. Integrity and courteous conduct are intricate parts of training students for the profession.

## School Facilities

The school is located at 1915 West Market Street in Akron, Ohio, in three interconnected suites. Each suite also has its own entrance.



### Suite 600, Senior Clinic

This suite is 3023 sq. ft. The clinic is set up with 20 student stations with hydraulic chairs, 5 shampoo bowls and chairs, 4 manicure stations, 3 pedicure stations and a 2 bed facial room. The Dispensary, Stock Room and Teachers' Lounge are also located here.

### Suite 700, Junior Classrooms

This suite is 1152 sq. ft. It houses the junior classrooms for Cosmetology, Esthetics and Manicuring classes. Student lockers, the student lounge and student restroom are also located here.



### Suite 800, Administration

This suite is 960 sq. ft. and houses the offices of the Financial Aid Director, School Director, secretary and business office, and student records.



## Corporate Officers

Joseph S. Mako, President – Treasurer

Rita I. Mako, Vice-President – Secretary

## Administrative Staff

Joseph Mako, Registrar / Financial Aid

Rita Mako, Director / Dean

Tony Mako, Office Manager

Assigned Staff, Records

## School Faculty

Because of the related method of teaching, the teachers may specialize in subjects, depending on the size of the student body. We will have two (2) to four (4) teachers during the day or evening classes. We will also have several part time teachers. All teachers must attend continuing education classes every year.

## Affiliations

- National Accrediting Commission of Career Arts & Sciences (NACCAS)
- Ohio Association of Cosmetology Schools
- Atlanta Student Aid Services

Licensed By

Ohio State Board of Cosmetology

1929 Gateway Circle

Grove City, Ohio 44123

614-466-3834

[www.cos.ohio.gov](http://www.cos.ohio.gov)

Accredited By

National Accrediting Commission of Career Arts & Sciences

3015 Colvin Street

Alexandria, Virginia 22314

703-600-7600

[www.naccas.org](http://www.naccas.org)

## School Calendar

The school operates throughout the entire year with full days on Tuesday through Friday for the junior students. Senior students attend Tuesday through Saturday. The school is closed on the following holidays:

- New Year's Day
- Martin Luther King Day
- Memorial Day
- July 4<sup>th</sup>
- Labor Day
- Thanksgiving Day
- Christmas Day
- December 26th

**WEATHER CLOSING:** I Alert Channel 3

Or

[www.wkyc.com](http://www.wkyc.com) check the I Alert listing

## Privacy Policy

We do not publish a directory. Because of the Federal Privacy Act, the school has a policy regarding who may see student records. A student, or parent or guardian of the student is a dependent minor, may have access to their progress records. The request must be made in writing one (1) week prior. The records can be viewed in the presence of a staff member during regular office hours only.

A student must sign a release statement telling the school what information we may or may not release concerning their schooling. All requests must be in writing.

This policy does not include any government agency, agent, and employee (i.e. State Board, NACCAS, Auditor, or a subpoena).

## Code of Ethics

1. The school is designed to prepare the students for a career in the profession of cosmetology arts and sciences which serves to supplement the practical, scientific and business skills of the cosmetology profession.
2. The school reflects practices which provide students with the opportunity to improve their knowledge and skills in the field of cosmetology arts and sciences.
3. The school adheres to and complies with the moral and ethical standards pertaining to recruitment, education and instruction of students.

The school operates as a post-secondary educational institution which abides by the standards and criteria and rules of practice procedure set forth by the National Accrediting Commission of Careers Arts & Science.



## Admissions

The school accepts only those students who provide a valid high school diploma, high school transcripts showing a graduation date, a General Education Development (GED) certificate, or have a state issued credential for secondary school completion if home schooled. Diplomas in a language other than English must be translated into English and certified that the diploma is equivalent to a United States high school education. The State of Ohio requires that the translation be notarized.

For all courses, the applicant must:

- Interview with the Registration office.
- Complete an Enrollment Application.
- Determine eligibility and interest.
- Determine tuition funding method.

In addition to the proof of education described above, the applicant must provide a photo ID with proof of age (a valid driver's license, state issued ID card, etc.)

### Non-Discrimination Policy

In our enrollment, instruction and graduation policies, the school does not discriminate on the basis of sex, age, race, color, religion, ethnic origin, or sexual orientation.

### Transferring Students

If you are transferring from another school, we will request a certification of completed hours from State Board. Once we receive the notification of transfer hours from State Board, we will credit those hours to you. Vocational students will receive credit for the cosmetology related hours only. We will test you to determine where you should be placed in our school. If you need class time, we will assign you to the classes you need. If you are clinic ready, you will be assigned to the clinic.

It is very important to understand State Boards' transfer procedures. We cannot start you in a course until we have received the transfer hours from State Board. If you start before receiving these hours, you do not get credit for the previous school's hours.

Because of State Boards' policy, they will not release a student's hours to be transferred if that student owes tuition or obligations to previous schools. We cannot accept a student at Akron Beauty School who owes tuition to another school.

## Re-Enrolling Students

Students who wish to return after leaving may have to appeal with the staff before re-entering, depending on the circumstances or reason they left school.

## Financial Aid

The school participates in the Federal Pell Grant and Direct Loans programs. To apply for financial aid, you must complete your FAFSA online at [www.fafsa.gov](http://www.fafsa.gov). You must include our school code - 009530.

Students may receive financial aid through:

- Personal loans.
- Direct student loans.
- PELL grants (these grants are awarded depending on the needs of the student).
- Bureau of Vocational Rehabilitation assistance.
- Special scholarships.
- Individualized payment plans.

The registration office will discuss financial aid options and eligibility with the student during the enrollment process.

## Attendance & Grading

### Class Attendance

Being present for class daily and on time will ensure maximum training benefits and establishes good work habits, which include punctuality and dependability. Classes are run on a schedule. When a student misses or is late daily for class, he/she is missing part of a subject which cannot be repeated until the next segment. Since the complete course is covered in a few short months, absences or other lost time can prevent successful completion of the course within the allotted time. Training benefits can be lost as well, if being paid by a government agency. To aid the school in carrying out its obligation, certain guidelines are necessary for those students who are prone to be absent or tardy with little or no excuse.

### Grading Scale

100-93	A	Excellent
92-85	B	Very Good
84-75	C	Satisfactory
BELOW 74	F	Unsatisfactory

### Lockers

Students will be furnished with a locker and key during orientation, or the first week of school. It is the student's responsibility to return the key to the school on completion of their training. There is a one-time \$7.00 rental fee for the locker and key.

### Arrival Time

School starts at 9:00 am for day school, 5:00 pm for night school. *All times are recorded to the nearest ¼ hour.* If you will not arrive by this time, *you must:*

1. Call the school before 9 am (days) or 4 pm (nights) and inform the school you will be late.
2. Arrive before 10:00 am (days) or 6:00 pm (nights) for credit.

Any student arriving after the above time will not be permitted to sign in unless they have documentation **on official letterhead:**

1. Doctor appointment card with date and time.
2. Teachers meeting notice with date and time.
3. Welfare appointment with date and time.
4. Lawyer appointment with date and time.
5. Court appointment with date and time.

## Absences

The school follows the same guidelines as any other place of business. We cannot allow a student to constantly be absent as this will show on the placement file when employers ask for attendance information.

The school recognizes that some absences are unavoidable and therefore are excusable. Excused absences are those documented by a doctor, dentist, etc. However, unexcused absences require a Dean's conference and may be cause for suspension or a request for the student to withdraw. Absences are "excessive" when they interfere with the student's training, progress or exceed 10%.

In the classroom segment, three (3) days in one week missed will constitute the repeating of that week's work. Unexcused absences may result in suspension or dismissal from training. For the protection of the entire student body, an absence of five (5) consecutive days, or when you have been ill, requires a doctor's release.

Five (5) days without contacting the school, it will be assumed that the student has permanently withdrawn from school. Permission for re-entry following such withdrawn will rest solely with the Director or full staff of the school and be subject to such conditions as may be agreed upon.

Students must meet the school's Satisfactory Progress Policy. The school will advise students when their progress is unsatisfactory, or when the achievement is below the minimal standards. You may receive a post card, or a warning on your progress report.

## Excused/Unexcused Absences

All absences must be documented in order to be considered excused. We will accept:

- Doctor or dentist appointment card.
- Return to work certificate.
- Welfare appointment letter.
- Car repair receipt.
- Court or attorney paper.
- Obituary notice.

All must be on letterhead, have the date and time on them, and include the number of days the excuse it covering. These days will count toward your Monthly Satisfactory Progress time, but you cannot receive hours for these days.

## Leave of Absence

We realize that some things are unforeseen and therefore there is the possibility of taking a Leave of Absence (LOA) and holding your hours in the school. There are limits as to the time allowed. Please see Mr. or Mrs. Mako for further information regarding a leave if necessary.

**NSL and PELL students**, please check with Mr. Mako for requirements to safeguard your eligibility.

## Making Up Missed Work

**Tests & Quizzes:** If a student is not here for a quiz, the quiz may be taken during a practical class or during the student's lunch or break—NOT during regular class time.

**Finals** are given when the segment is recycled, or at the discretion of the teacher.

**Practical** make-up must be arranged with each teacher.

**Hours:** Hours missed because of absences during the junior class will be made up when you are repeating that subject matter. During the senior time, they can be made up by attending on your day off (Tuesday or Wednesday).

## Student Termination

If a student is terminated due to progress, or another reason, the student must:

1. Make arrangements with the Directors office for an appeal.
2. Complete the appeal process with a meeting with the staff.

The staff, with a majority decision, will either allow the student to return with stipulations or tell the student the dismissal will stand as is.

The appeal will be scheduled when the majority of the teachers are available. Usually within two (2) weeks.

## Student Completing Past Maximum Date

1. The school will determine how many hours the student still needs.
2. The school will calculate how long it will take to complete the remaining hours.
3. The school will notify the student of the additional fees due, at a rate of \$2.50 per hour.
4. The student may no longer be on Financial Aid and must be making payments on the amount due.
5. If the student is still not completed on the extended completion date, the school will have no recourse but to dismiss the student.
6. The school and student may make other arrangements.

## Satisfactory Progress

Satisfactory progress in attendance and academic work is a requirement for ALL students enrolled in our school and is applied consistently to all students enrolled in a specific program and schedule. These guidelines are established to encourage students to complete the courses for which they begin. This policy complies with the guidelines established by the National Accrediting Commission of Career Arts and Sciences (NACCAS) and the federal regulations established by the United States Department of Education.

A copy of this policy is given to all students prior to enrollment.

**Title IV Students:** Students receiving funds under any Federal IV financial aid program must maintain Satisfactory Progress in order to continue eligibility for such funds.

### Attendance Progress Evaluations:

Students are required to attend a minimum of 66.67% if the hours possible on the applicable attendance schedule in order to be considered maintaining satisfactory attendance progress. Evaluations are conducted at the end of each evaluation period to determine if the students have met the minimum requirements. These hours are monitored monthly as we do the S1 report for State Board. You are notified if you have fallen below the requirements.

The attendance percentage is determined by dividing the total hours accrued by the number of scheduled hours. The school will determine if the student has maintained at least a 66.67% cumulative attendance since the beginning of the course which indicates that, given the same attendance rate, the student will graduate within the maximum time frame allowed.

### Academic Progress Evaluations

#### **(This is a cumulative of Theory and Practical)**

**Class:** You will receive quizzes given by the subject you are on at that time

You will also be given a final covering that week's subject

There are Phase Finals given during the junior class, these will cover 3 to 4 subjects.

Practical assignments

**Clinic:** Your weekly quizzes

Your Requirement books

State Board Review

The qualitative element used to determine academic progress is a reasonable system of grades as determined by assignments. Students are assigned quizzes and finals for each unit of study.

You will receive a Progress Report after each subject which will inform you of your progress. Practical assignments are evaluated as completed and counted toward course completion only when rated as satisfactory or better. If the performance does not meet satisfactory requirements, it is not counted and the performance must be repeated.

Students must maintain a written grade average of 75%. Numerical grades are considered according to the grading scale above.

#### Determination of Progress Status

Students meeting the minimum requirements for academic and attendance at the evaluation point are making satisfactory academic progress until the next scheduled evaluation. Students will receive a copy of their Satisfactory Academic Progress Determination at the time of each evaluation. Students deemed not maintaining Satisfactory Academic Progress may have their Title IV Funding interrupted, unless the student is on warning.

Students not deemed to be making Satisfactory Progress will not be issued any equipment or books until SAP has been met. (You may still use the loaner supplies issued to you by the school)

#### Satisfactory Progress Evaluation Reports

Students are given a copy of their evaluation reports. There is one kept in their file. Students must sign the File Copy.

At any time, the student has lost their copy, they may request to review the school's copy.

**WARNING:** students who fail to meet minimum requirements for attendance or academic progress are placed on warning and considered to be making SAP while during the warning period. The student will be advised on their evaluation report what actions are required to attain SAP by the next evaluation. If at the end of the warning period, the student has still not met both the attendance and academic requirements, and if applicable, students may be deemed ineligible to receive Title IV funds.

**Re-Establishment of Satisfactory Academic Progress:** Students may re-establish Satisfactory Academic progress and Title IV aid, as applicable, by meeting attendance and academic requirements by the end of the next evaluation period.

#### Noncredit and Remedial Courses

Noncredit and remedial courses do not apply to this institution; therefore, these items have no effect upon the school's satisfactory academic progress standards

### Transfer Hours

We will accept the hours which State Board sends us that you have completed at another school. We do require that you be here for at least 100 hours; so that, we can evaluate what you need to be ready for State Board Exam. With regard to Satisfactory Academic Progress, a student's transfer hours will be counted as both attempted and earned hours for the purpose of determining when the allowable maximum time frame has been exhausted.

### Financial Aid

Students receiving financial aid must be deemed making SAP in order for them to receive their payments. Students who meet the minimum requirements for attendance and academic progress shall be considered to be making Satisfactory Progress until the next scheduled evaluation.

PELL grants are calculated on a 900 hours academic year.

### Leave of Absence

As per regulations, a student may receive one (1) Leave of Absence (LOA) in a calendar year. The leave cannot be for more than 180 days.

The LOA will extend the students' contract period by the same number of days in the LOA.

If for a Medical leave, we will need documentation as well as a doctor release.

There is no charge for the leave.

If a student fails to return from their LOA on the date indicated, without notifying the school for additional time, the school will show them as withdrawn. The student may re-enroll and will be given credit for any acquired hours.

### Terminated Students

Dismissed students may be considered for re-enrollment, with a re-entry meeting with the staff and office personal a written provisional agreement between the students and the school.

### Interruptions/Course Incompletes/Withdrawals

If enrollment is temporarily interrupted for a LOA, the student will return to school in the same progress status as prior to the LOA. Hours elapsed during a LOA will extend the student's contract period and maximum time frame by the same number of days taken is the LOA and will not be included in the students' cumulative attendance percentage calculation.

Students who withdraw prior to completion of the course and wish to re-enroll will return in the same satisfactory academic progress status as at the time of withdrawal.



Evaluation Periods:

Evaluations will determine if the student has met the minimum requirements for Satisfactory Academic progress. The frequency of evaluation ensures that students have ample opportunity to meet both the attendance and academic progress requirements of at least one evaluation by midpoint in the course.

<b>Cosmetology</b>	<b>1500 Hours</b>	<b>(900 Academic Year)</b>
1st Evaluation	450hours/Actual	15 Weeks
2nd Evaluation	900 Hours/Actual	30 Weeks
3rd Evaluation	1200 Hours/Actual	40 Weeks
<b>Manicuring</b>	<b>200 Hours</b>	
Evaluation	100 Hours/Actual	5 Weeks
<b>Advanced Esthetics</b>	<b>750 Hours</b>	<b>(900 Academic Year)</b>
Evaluation	375/Actual	20 Weeks

Akron Beauty School has elected to omit evaluation at the conclusion of the last evaluation period within a course or program.

**Transfer Students:** at the midpoint of the contracted hours or the established periods, whichever comes first?

Maximum Time Frame:

The maximum time (which does not exceed 150% of the course length) allowed for students to complete each course at satisfactory academic progress is stated below.

Cosmetology	1500 Hours	Maximum Time Frame 2250 Clock Hours
Manicuring	200 Hours	Maximum Time Frame 300 Clock Hours
Advanced Esthetics	750 Hours	Maximum Time Frame 1125 Clock Hours

If a student goes past their maximum completion date:

The school shall terminate the student from the program.

The student can re-enroll on a cash basis.

The following is the procedure used to determine the cost.

1. The school will determine how many hours the student still needs.
2. The school will calculate how long it will take the student to complete the remaining hours.
3. The school will notify the student of the amount which will be due the school at \$2.50 per hour needed to complete
4. The student may no longer be on Financial Aid, and must be making payments on the amount due the school.

5. If the student is still not completed on the extended completion date; the school will have no recourse but to dismiss the student.
6. The School and Student may make other arrangements, which are mutual between the two parties.

## Student Conduct

As with any business, students are expected to act professionally at all times.

The student body is expected:

1. To respect the staff at all times
2. To respect the patrons at all times
3. To have respect for their fellow students
4. We do not want to see, or hear:
  - a. The use of foul language
  - b. Disruptive behavior
  - c. Discussion of your personal life
5. You Will Be Dismissed For:
  - a. Fighting, within the school
  - b. Drug use on school property
  - c. Alcoholic beverages, on school property

### **Rules and Regulations/Prescribed Guidelines for Conduct and Behavior**

1. All students are expected to adhere to the school's attendance and progress policy as stated in the Satisfactory Progress concept.
2. There is no smoking in the school building.
3. For the protection of all students, anyone caught stealing calls for an immediate dismissal.
4. The classroom and clinic are a learning environment. There are no books, crafts, etc. in the classroom or clinic that are not in direct correspondence with the lesson at hand.
5. Disruptive or excessive talking in the classroom or clinic is not permitted.
6. Student will not be called to the phone. A message will be taken.
7. Cell phones are not permitted, unless they are on vibrate. No student may use their cell phone within the classroom or while working on a client.
8. Dress code must be followed or you will be sent home.
9. Anyone suspected or caught with drugs or alcoholic beverages in school will be dismissed.

10. Remember, you are in school and a place of business. Others may not appreciate hearing vulgarity. Crude or vulgar talking in the classroom or clinic is not permitted. Any violation will be reason for suspension.
11. You should conduct yourself professionally at all times. We do not permit fighting in the school. Any student(s) fighting will be dismissed.
12. Radios, tape recorders, MP3 etc. are not permitted in the school.
13. Student may receive credit for their time only when they are present in school and remain busy with assigned duties.
14. The school cannot be and is not responsible for lost or stolen articles.

### Complaint Procedure

Anyone who feels they would like to file a complaint against the school, the complaint must be in writing and given to the school owner. The complaint must outline the allegation or nature of complaint.

A school representative (owner) will meet with the complainant within 10 days of receiving the written complaint. If after careful evaluation, the problem cannot be resolved through discussion, the complaint will be referred to the School's Complaint Committee: *School owners, Staff, 1 student from classroom and 1 student from clinic*. The students may change.

The committee will meet within 21 days of receiving the complaint, and review the allegations. The committee may request additional information, in writing, if needed. If enough information is provided that the committee can act on the complaint, a letter will be sent to the complainant within 15 days. The letter will outline the steps taken to correct the problem, or provide information to show that the complaint was not warranted.

All complaints should go through the complaint committee and try to resolve it through the school before it is submitted to either State Board or NACCAS.

#### **State Board of Cosmetology & Barber Board**

1929 Gateway Circle  
Grove City, Ohio 43123  
614-466-3834

#### **National Accrediting Commission of Cosmetology Arts & Sciences**

3015 Colvin Street  
Alexandria, VA 22314  
703-600-7600

## Refund Policy

***Applies to all terminations for any reason, by either party, including student decision, course or program cancellation or closure.***

1. If the school does not accept an application, the applicant shall be entitled to a full refund of all money paid.
2. Tuition fees subject to the terms and conditions of enrollment are refundable in accordance with the schedule below. In the event that a student fails to complete the course of training undertaken, the cost of extra items to the student such as instructional supplies or equipment, service charges, are not considered in tuition adjustment computations.

Percentage of Scheduled Time to Total Time to Course	Amount of Total Tuition School Shall Receive or Retain
.01%-4.9%	20%
5%-9.9%	30%
10%-14.9%	40%
15%-24.9%	45%
25%-49.9%	70%
Over 50%	100%

3. In the case of illness or disabling accident, death in the family, or other circumstances beyond the control of the student, the school will make an equitable settlement.
4. Permission to withdraw MUST be in writing and approved by the school. The postmark date, or the date the written notification is delivered to the school administrator in person, will be the official date of cancellation. This applies regardless of whether the student has actually started training.
5. If a student, or parent or guardian of a student under 18 years of age, cancels their enrollment and demands a refund in writing, the postmark date, or the date the written notification is delivered to the school in person, will be the official date of cancellation.
  - a. If the student withdraws within three (3) business days of signing the Enrollment Agreement, all moneys collected shall be refunded.
  - b. If the student withdraws after three (3) business days of signing the Enrollment Agreement, they shall be entitled to a refund of all moneys paid the school, less the registration fee, which is separate from the tuition and is not refundable.
6. If a student on an approved Leave of Absence notifies the school that he/she will not be returning the date of withdrawal will be the earlier of the expiration date of the LOA, or the date the student notifies the school they will not be returning. If a student is expelled or dismissed, the date of withdrawal will be the date of the dismissal letter.

7. Any fees shall be refunded in case of withdrawal within forty-five (45) days from the date of withdrawal.
8. A student unofficially withdraws from the school as determined by the student's attendance, as reflected on our Monthly Report to State Board. Any monies due a student who unofficially withdraws from the school shall be refunded within 45 days of the determination that the student has withdrawn without notifying the school.
9. If the school is permanently closed and ceases to offer instruction after the student has enrolled, and instruction has begun, the school will provide a pro-rata refund of tuition or participate in a teach-out agreement.
10. If the school cancels a course and/or program and ceases to offer instruction after students have enrolled and instruction has begun the school shall at its option:
  - a. Provide a pro-rata refund for all students transferring to another school based on the hours accepted by receiving school; or
  - b. Provide a completion of the course and/or programs; or
  - c. Participate in a Teach-out Agreement; or
  - d. Provide a full refund of all monies paid.

If a program is canceled after a student's enrollment, and before instruction has begun, the school shall at its option, provide a full refund of all monies paid or provide completion of the program.

11. Attendance time is defined as the time elapsed between the actual starting date and the date of the student's last day of physical attendance in the school. All moneys due the applicant or student shall be refunded within 45 days of cancellation by the student as described in 5A and B or formal termination of the student by the school.
12. Upon execution of the agreement, the student sponsoring guarantors, if any, become fully liable for the total fees of said course.
13. If equipment or textbook have not been issued, there is no charge to the student. Tools issued to the student remain the property of the school until tuition is paid in full. ***The school IS NOT responsible for lost or stolen items.***
14. There is no Application fee, so there is no refund.
15. We do not charge a termination fee.

### Return to Title IV Policy

When a student ceases attendance at this institution, we perform a Return to Title IV calculation to determine the amount of aid a student has earned for the payment period in which their last day of attendance occurred.

The calculation begins with determining the percentage of hours the student attended by dividing the number of scheduled hours from the first day of the payment period to the last day of attendance by the total hours in the payment period. This percentage is multiplied by all aid that could have been paid during the period to get the amount of aid earned by the student.

If the amount paid exceeds the amount earned, the school returns the difference to the Department of Education (DOE). If the amount paid is less than the amount earned, the school will determine if the difference can be paid on the students' behalf (a post-withdrawal disbursement).

Example:

- Payment period is 450 clock hours.
- Student attended 225 scheduled hours (50%).
- Pell paid \$1,000.00.
- $225 \div 450 \times 1,000.00 = \$500$  earned.
- \$500 must be returned to Title IV.
- Funds are returned in the following order:
  - Direct Stafford Loan, unsubsidized.
  - Direct Stafford Loan, subsidized.
  - Direct PLUS (Parent).
  - Pell Grant.

If the student has earned more than 60%, we will consider the student to have earned 100% of the aid paid. The school will return the calculated amount to the DOE within 45 days from the determination.

Any portion of grant funds not credited to the student's account to cover allowable charges will be disbursed to the student as soon as possible, but no more than 45 days after the school's determination the student withdrew.

If the student withdraws and the school returned federal funds to the DOE, charges that were previously paid for by those funds will become a debit. The student will be responsible for paying their outstanding balance.

If the R2T4 calculation indicates that the amount to return exceeds the school's portion, the student must repay some funds. Title IV Grant funds are repaid if the amount of overpayment exceeds 50% of the total Title IV grant funds disbursed or could have been disbursed to the student for the payment period. If the amount is less than \$50.00, the student is not

responsible for returning funds to the Title IV Grant program. Outstanding loans are repaid by the student according to the terms of the student's promissory note.

When a post-withdrawal disbursement (PWD) is available, the school will notify the student or parent of any PWD within 30 days of the student's withdrawal. The student or parent will have 14 days to respond to accept or decline funds. If the R2T4 calculation shows the student has a credit balance, the school will disburse the credit balance to the student as soon as possible, within 14 days of the R2T4 calculation.

#### Official Withdrawal

For a student to officially withdraw, they must notify the school director in writing or email that they are officially withdrawing from the school. The effective date of withdrawal will be the date the school receives the email or letter.

#### Unofficial Withdrawal

An unofficial withdrawal occurs when a student has missed five (5) consecutive days of attendance without communication with the school. The school will determine the student's unofficial withdrawal status within 14 calendar days of the student's last day of attendance. For the R2T4 calculation, the student's withdrawal date will be the last day of attendance.

## Cosmetology Course

DAY: 12 Months

NIGHT: 22 Months

1500 Clock Hours

Cosmetology is the art and science of beautifying the skin, hair, and nails, and the study of cosmetics and their application.

<b>#1 INFECTION CONTROL</b>	<b>68 Hours</b>
Infection Control Principals / Practices, Bacteriology, Dispensary Requirements	28 NC/40 C
<b>#2 PROPERTIES OF THE HAIR &amp; SCALP</b>	<b>98 Hours</b>
Trichology, Draping Techniques / Client Protection, Shampoos / Rinses / Treatments, Diseases / Disorders / Conditions / Chemistry (basics/pH)	28 NC/70 C
<b>#3 HAIR PROCEDURES &amp; PRACTICES</b>	<b>387 Hours</b>
Styling & Finishing (roller Setting / Hair Molding), Thermal Styling (Thermal Iron / Straightening / Blow-dry Techniques), Formal Styling (Braiding / Wigs / Hair Pieces & Additions), Hair Cutting Basics, Techniques & Tools	112 CN/275 C
<b>#4 CHEMICAL PROCESURES &amp; PRACTICES</b>	<b>262 Hours</b>
Chemical Texturizing (Permanent Wave / Relaxers / Curl Re-Forming), Hair Coloring (Dimensional Coloring Techniques / Corrections)	112 NC/150 C
<b>#5 MANICURE &amp; PEDICURES PROCEDURES &amp; PRACTICES</b>	<b>86 Hours</b>
Structure of Nails (Anatomy, Skin), Diseases, Disorders, Conditions Basic Manicure & Pedicure, Manicure & Pedicure (Tools / Equipment), Hand / Arm / Foot / Leg Massage, Artificial Nail Enhancements / Maintenance	56 NC/30 C
<b>#6 SKIN CARE PROCEDURE &amp; PRACTICES</b>	<b>77 Hours</b>
Skin Theory (Anatomy of skin/Body Systems/Cells/Tissues) Diseases, Disorders, Basic Facials (Techniques/Treatments/Facials Make-up/Hair Removal), Relaxation Treatments/Health History Electricity (Principals/Safety/Effects/Therapies)	47 NC/30 C
<b>#7 ARTIFICIAL LASHES/EXTENSIONS</b>	<b>6 Hours</b>
	2 NC/4 C
<b>#8 FACIAL MAKE-UP</b>	<b>13 Hours</b>
Brow Tinting	7 NC/6 C
<b>#9 SALON OPERATION &amp; COMMUNICATION SKILLS</b>	<b>108 Hours</b>
Salon Operation & Management (Sales / Consultation / Career Development / Professional Image), Communication Skills (Listening Skills / Product & Service Education / Consultation),	28 NC/80 C
<b>#8 COSMETOLOGY LAWS AND RULES</b>	<b>20 Hours</b>
Ohio Administrative Code / Ohio Revised Code / Inspection & Enforcement, Continuing Education / Polices & Procedures, Human Trafficking (1 HR)	10 NC/10 C
<b>Flexible Learning Hours</b>	<b>375 Hours</b>
<b>TOTAL</b>	<b>1500 Hours</b>



This course is designed to teach the student the fundamentals of all phases of cosmetology and to prepare them for a beginning-level job as a qualified cosmetologist.

As a cosmetologist you can:

- Specialize in one area
- Be a full cosmetologist
- Become a platform artist
- Own your own salon
- And much: more you decide

The school has set the following goals for itself:

1. For you to see yourself as a professional
2. To see you become a qualified cosmetologist
3. To have our graduates respected in the community
4. For you to know more than is necessary for State Board
5. To teach you any new techniques

Each teacher has prepared their lessons from the use of the following books

1. Milady (Mind-tap)
2. Salon Fundamentals (Pivot Point)
3. Hair Structure & Chemistry Simplified
4. Misc. periodicals

All lectures are taught using one or more of the following:

1. Whiteboards
2. Video/DVD/Mind-Tap
3. Flip charts
4. Pictures or charts
5. Power point

Grading: You will be graded on:

- a. NUMBER GRADE: all written work
- b. LETTER GRADE: all practical work
- c. LETTER GRADE: YOUR CLINIC WORK

Junior Students

**Day:** Attend Tuesday through Friday, 9:00 am to 4:30 pm for 28 hours per week.

**Night:** Attend Monday through Thursday, 5:00 pm to 9:00 pm for 16 hours per week.

Senior Students

**Day:** Everyone is off Monday. Students are assigned either Tuesday or Wednesday as their day off. Everyone attends Thursday and Friday, 9:00 am to 4:30 pm, and Saturday, 9:00 am to 3:30 pm for 27.5 hours per week.

**Night:** Attend Monday through Thursday, 5:00 pm to 9:00 pm, and Saturday, 9:00 am to 3:30 pm for 22.5 hours per week.

### Dress Code

The dress code for all students enrolled in the Cosmetology course is:

- Black scrub set (top and pants)
- Plain white or black clinic type shoe
- Black shirt or sweater under scrub top.

### Graduation Requirements

To receive a diploma, a student must:

1. Complete the state requirement of 1500 clock hours.
2. Complete the classroom portion with a C or better in practical, and a 75 or better in written.
3. Complete all 3 clinic requirements.
4. Complete both the Junior Check Out and the Senior Proficiency books.
5. Taken at least 1 set of Senior quizzes and passed with at least a 75%.
6. Completed the State Board Review.
7. Have all tuition and fees paid in full, or have made arrangements to pay them.

### Licensing Requirements

**Upon completion, the student must register on <http://www.elicense.com> and create a password.** The school will send the student an email with a copy of:

- The student's driver's license (provided during enrollment).
- The student's proof of education (provided during enrollment).
- Certificate of the student's completed hours.
- Work permit application (if desired).

After receiving the email, the student can go into the [elicense.com](http://www.elicense.com) site and complete their application for the state board examination. The provided documents need to be uploaded during the application process. Finally, the student must pay the required fee (Exam Fee: \$40.00/ Work Permit \$10.00).

## State Board Examination

The state examination consists of practical skills as well as a written test on cosmetology. To qualify to take the State Examination, a student must complete the graduation requirements and elicense.com registration. By completing both the practical and written exams with a 75% grade, the student qualifies for a license.

*The applicant must furnish a manikin head and a manikin hand, as well as their own supplies for the exam.*

# Manicuring Course

**DAY:** 8 Weeks

**NIGHT:** 13 Weeks

200 Clock Hours

Manicuring is the art of manicures, pedicures as well as artificial nails and nail art work. Course taught in English.

<b>#1 INFECTION CONTROL &amp; PRINCIPLES/PRACTICES</b>	<b>22.5 Hours</b>
Bacteriology, Dispensary Requirements & Operations	7.5 NC/15 C
<b>#2 ANATOMY</b>	<b>7.5 Hours</b>
Bones, Muscles & Systems, Nervous System, Ligaments of the Hand, Arm, Foot, Leg	2.5 NC/5 C
<b>#3 MASSAGE</b>	<b>7.5 Hours</b>
Client Health Issues & Pre Screening, Preparation, Manipulation (Hand / Arm, Feet / Leg), Relaxation Treatments	2.5 NC/5 C
<b>#4 NAIL CARE PROCEDURES &amp; PRACTICES</b>	<b>41.25 Hours</b>
Safety Precaution, Basic & Advanced Manicures & Pedicures, Polish Application Techniques, Structure of Nail Diseases, Disorders Conditions of Hand, Arm, Foot & Leg	13.75 NC/27.5 C
<b>#5 CHEMISTRY</b>	<b>7.5 Hours</b>
Compounds & Mixtures, Nail Enhancements Composition, Ingredients, Nail Cosmetics	2.5 NC/5 C
<b>#6 NAIL ENHANCEMENTS</b>	<b>26.25 Hours</b>
Application Procedures, Artificial Nail Structure, Preparation, Application, Removal, Nail Repairs	8.75 NC/17.5 C
<b>#7 SPECIALIZED EQUIPMENT</b>	<b>7.5 Hours</b>
Curing Methods, Drills/Advanced Tools	2.5 NC/5 C
<b>#8 SALON OPERATION &amp; COMMUNICATION SKILLS</b>	<b>15 Hours</b>
Salon Operation & Management (Sales / Consultation / Career Development / Professional Image), Communication Skills (Listening Skills / Product & Service Education / Consultation),	5 NC/10 C
<b>#9 COSMETOLOGY LAWS AND RULES</b>	<b>15 Hours</b>
Ohio Administrative Code / Ohio Revised Code / Inspection & Enforcement, Continuing Education / Policies & Procedures, Human Trafficking (1 HR)	5 NC/10 C
<b>Flexible Learning Hours</b>	<b>50 Hours</b>
<b>TOTAL</b>	<b>200 Hours</b>

The manicuring course will give the students the knowledge to work in a licensed beauty or nail salon in the area of manicuring, hand and arm massage, pedicures, or artificial nails. Manicuring students are assigned to lecture and practice classes the first four (4) weeks of school. The remaining four (4) to six (6) weeks are spent on the clinic.

The School Has Set The Following Goals For Itself:

1. for you to see yourself as a professional
2. to see you become a qualified Nail Tech
3. to have our graduates respected in the community
4. to teach you many new techniques or products
5. for you to know more than enough for State Board

The teacher has prepared their lecture from the use of the following books:

1. Milady Nail Tech
2. Pivot Point (Salon Fundamentals)

All lectures are taught using one or more of the following:

1. Whiteboards
2. Video/DVD/Mind-Tap
3. Pictures or charts
4. Power point

Grading: You will be graded on:

1. NUMBER GRADE: all written work
2. LETTER GRADE: all practical work
3. LETTER GRADE: YOUR CLINIC WORK

Junior Students

**Day:** Attend Tuesday through Friday, 9:00 am to 2:00 pm for 20 hours per week for four weeks.

**Night:** Attend Monday through Thursday, 5:00 pm to 9:00 pm for 10.5 hours per week for six weeks.

Senior Students

**Day:** Everyone attends Tuesday through Friday, 9:00 am to 3:30 pm, and Saturday, 9:00 am to 3:30 pm.

**Night:** Everyone attends Monday through Thursday, 5:00 pm to 9:00 pm, and Saturday, 9:00 am to 3:30 pm.

Senior students both day and night may request to attend additional hours to complete sooner.

### Dress Code

The dress code for all students enrolled in the Cosmetology course is:

- Black (Nail) Apron
- Black dress pants
- Black shirt under apron
- Plain white or black clinic type shoe

### Graduation Requirements

To receive a diploma, a student must:

1. Complete the state requirement of 200 clock hours.
2. Complete the classroom portion with a C or better in practical, and a 75 or better in written.
3. Complete all Senior requirements.
4. Have all tuition and fees paid in full, or have made arrangements to pay them.

### Licensing Requirements

**Upon completion, the student must register on <http://www.elicense.com> and create a password.** The school will send the student an email with a copy of:

- The student's driver's license (provided during enrollment).
- The student's proof of education (provided during enrollment).
- Certificate of the student's completed hours.
- Work permit application (if desired).

After receiving the email, the student can go into the elicense.com site and complete their application for the state board examination. The provided documents need to be uploaded during the application process. Finally, the student must pay the required fee (Exam Fee: \$40.00/ Work Permit \$10.00)

### State Board Examination

The state examination consists of practical skills as well as a written test on cosmetology. To qualify to take the State Examination, a student must complete the graduation requirements and elicense.com registration. By completing both the practical and written exams with a 75% grade, the student qualifies for a license.

*The applicant must furnish a manikin hand, as well as their own supplies for the exam.*

## Advanced Esthetics Course

**NIGHT:** 39 Weeks

750 Clock Hours

Estheticians are skin care specialists and consultants. As an Advanced Esthetician, you will have the knowledge to be a salon manager or owner. As a licensed Esthetician, you can specialize in facials, make-up, or depilatory. You can become a sales representative, platform artist, teacher, or anything in many areas of cosmetics.

Esthetics

<b>#1 INFECTION CONTROL &amp; PRINCIPLES/PRACTICES</b>	<b>44 Hours</b>
Bacteriology, Dispensary Requirements & Operations	14 NC/30 C
<b>#2 ANATOMY</b>	<b>28 Hours</b>
Head, Bones Muscles, Nerves, Cells, Tissues (full Body)	8 NC/20 C
<b>#3 SPECIALIZED EQUIPMENT</b>	<b>35 Hours</b>
Electricity (Principals / Safety / Effects / Therapies), Ultra-Violet & Infra-Red Light Therapies Safety & Effects	10 NC/25 C
<b>#4 MASSAGE</b>	<b>40 Hours</b>
Client Health Issues & Prescreening / Preparation, Manipulations, Relaxation Treatments	15 NC/25 C
<b>#5 CHEMISTRY</b>	<b>25 Hours</b>
Compounds & Mixtures, Water, Chemistry, and Effects, Ingredients / Cosmetics	10 NC/15 C
<b>#6 SKIN CARE PROCEDURES &amp; PRACTICES</b>	<b>124 Hours</b>
Skin Theory (Anatomy of Skin / Body Systems / Cells / Tissues), Diseases, Disorders, Conditions, Basic Facials (Techniques / Treatments / Facial Make-up / Hair Removal), Health History, Brow Tinting, Hair Removal	34 NC/90 C
<b>#7 STUDY OF SKIN</b>	<b>45 Hours</b>
Skin Theory (Histology, Structure, Functions), Nutrition, Skin Analysis, Diseases and Disorders	20 NC/25 C
<b>#8 MAKE-UP</b>	<b>34 Hours</b>
Equipment, Implements and Products, Theory, Application (Corrective, Day/Night, Theatrical), Brow Tinting	14 C/20 C
<b>#9 ARTIFICIAL LASHES/EXTENSIONS</b>	<b>16 Hours</b>
	6 NC/10 C
<b>#10 SALON OPERATIONS &amp; COMMUNICATION SKILLS</b>	<b>43 Hours</b>
Salon Operations & Management (Sales/Consultation/Career Development/Professional Image), Communication Skills (Listening Skills/Product & Service Education/Consultation)	23 NC/20 C
<b>#11 COSMETOLOGY LAWS AND RULES</b>	<b>16 Hours</b>
Ohio Administrative Code/Ohio Revised Code/Inspection & Enforcement, Continuing Education/Polices & Procedures, Human Trafficking (1 Hour)	9 NC/7 C
<b>Flexible Learning Hours</b>	<b>150 Hours</b>

Advanced Esthetics

<b>#12 RULES &amp; REGULATIONS</b>	<b>30 Hours</b>
Ohio Law, Taxes, Federal Regulations, Ohio Revised Code Status, Ohio Administrative Rules. License & Permit, Policy & Procedure, Continuing Education Policy & Procedures, Inspection & Enforcement Policy & Procedure	10 NC/20 C
<b>#13 PUBLIC HEALTH &amp; SAFETY</b>	<b>30 Hours</b>
Sanitation Practices & Procedures, Sterilization Practices & Procedures, Dispensary Operations & Procedures, Bacteriology, Contagious & Communicable Disease Control	10 NC/20 C
<b>#14 ADVANCED TECHNIQUES</b>	<b>53 Hours</b>
Advanced Anatomy of the Skin, Advanced Treatment of Muscles & Nerves, Advanced Facial & Body Treatments, Salon Supervision Management, Specialized Equipment Use & Control, Product & Service Sales Training, Communication Skills	20 NC/33 C
<b>Flexible Learning Hours</b>	<b>37 Hours</b>
<b>TOTAL</b>	<b>750 Hours</b>

The Esthetician Course is designed to enable you to learn skin care, make-up, nutrition, use of facial machines, waxing, safety and sanitation.

The school has set the following goals for itself:

1. For you to see yourself as a professional
2. To become a qualified Esthetician
3. To have our graduates respected in the community
4. For you to know more than is necessary for State Board

The teacher has prepared their lectures from the following:

1. Milady Esthetics textbook
2. Pivot Point Esthetics

All lectures are taught using one of the following:

1. Whiteboard
2. Video/DVD
3. Flip charts
4. Pictures or charts

Grading: you will be graded on:

1. Number grade: all written quizzes and finals
2. Letter Grade: all practical work
3. Letter Grade: all clinic work



### Junior Students

Attend Tuesday through Thursday, 5:00 pm to 9:00 pm.

### Senior Students

Attend Monday through Thursday, 5:00 pm to 9:00 pm, and Saturday, 9:00 am to 3:30 pm.

Senior students both day and night may request a different attendance schedule.

## Graduation Requirements

To receive a diploma, a student must:

1. Complete the state requirement of 750 clock hours.
2. Complete the classroom portion with a C or better in practical and written assignments.
3. Complete the Junior Check Out (Junior Certification) with a C or better.
4. Complete all Senior requirements.
5. Have all tuition and fees paid in full, or have made arrangements to pay them.

## Licensing Requirements

**Upon completion, the student must register on <http://www.elicense.com> and create a password.** The school will send the student an email with a copy of:

- The student's driver's license (provided during enrollment).
- The student's proof of education (provided during enrollment).
- Certificate of the student's completed hours.
- Work permit application (if desired).

After receiving the email, the student can go into the [elicense.com](http://www.elicense.com) site and complete their application for the state board examination. The provided documents need to be uploaded during the application process. Finally, the student must pay the required fee (Exam Fee: \$70.50—Practical, Written, Advanced and Work Permit)

## State Board Examination

The state examination consists of practical skills as well as a written test on cosmetology. To qualify to take the State Examination, a student must complete the graduation requirements and [elicense.com](http://www.elicense.com) registration. By completing both the practical and written exams with a 75% grade, the student qualifies for a license.

## Supplement A

### Courses & Tuition 2022-2023

<b>Cosmetology</b>		<b>Start Dates</b>
Registration	\$100.00	<i>Cosmetology, Day</i>
Tuition	\$10,690.00	(See Supplement B)
Tools & Text	\$800.00	<i>Cosmetology, Night</i>
<b>Total</b>	<b>\$11,590.00</b>	(See Supplement B)

  

<b>Manicuring</b>		<b>Start Dates</b>
Registration	\$50.00	<i>Manicuring, Day</i>
Tuition	\$2,076.00	(See Supplement C)
Tools & Text	\$580.00	<i>Manicuring, Night</i>
<b>Total</b>	<b>\$2,706.00</b>	(See Supplement C)

  

<b>Advanced Esthetics</b>		<b>Start Dates</b>
Registration	\$100.00	<i>Advanced Esthetics, Night</i>
Tuition	\$5,536.00	(See Supplement D)
Tools & Text	\$750.00	
<b>Total</b>	<b>\$6,386.00</b>	

#### Available Funding for Applicant Who Qualify

1. Federal Pell Grant
2. Direct Loan / Title IV loan
3. Cash / Check / Money Order
4. Credit / Debit Card
5. Payment Plan (Determined on an individual basis)

#### School Faculty

<b>Registration</b>	Joseph Mako
<b>Director</b>	Rita Mako
<b>Financial Aid</b>	Wendy Flaherty
<b>Office Manager</b>	Tony Mako
<b>Coordinator</b>	Deborah Armocida
<b>Junior Cosmetology Day</b>	Candice Anderson
<b>Junior Cosmetology Night</b>	Miranda Perchak
<b>Advanced Esthetics</b>	Wendy Flaherty
<b>Junior Manicuring Day</b>	Latasha Coleman
<b>Junior Manicuring Night</b>	N/A
<b>Senior Clinic Day</b>	Tina Walker, Maureen Kelly
<b>Senior Clinic Night</b>	Robin Wiley, Dave Murren

Supplement B  
**Tuition & Classes 2022-2023**  
**Cosmetology 1500 Hours**  
**Approximately 12 months (day), 20 months (night)**

Registration	\$100.00
Tuition	\$10,690.00
Book & Tools	\$800.00
Total	\$11,590.00

**Federal Aid (for those who qualify)**

- Federal PELL Grant
- Direct Loan

**Payment Plan**

- \$3,700.00 down
- 20 monthly payments of \$361.00
- Or a custom plan to fit your needs

Books & Tools include:

Milady Textbook & Workbook

Scissors, Razor, Permanent Wave Rods, Clipper and Trimmer Set, Manicuring equipment, Blow Dryer, Curling Iron, Flat Iron, Clippies, Combs, Rollers, Mannequin for hair cutting, misc. other items.

**Day Class Schedule**

**Classroom:** Monday – Thursday 9:00am-4:30pm

**Clinic:** Tuesday or Wednesday plus Thursday & Friday 9:00am-4:30pm; Saturday 9:00am-3:30pm

**Night Class Schedule**

**Classroom:** Monday – Thursday 5:00pm-9:00pm

**Clinic:** Monday – Thursday 5:00pm-9:00pm; Saturday 9:00am-3:30pm

**Cosmetology Class Starting Dates**

Classes start at the beginning of a new subject.

**All class start dates subject to available space**

Call today for an appointment 330-867-6200

1915 West Market St Suite 800 Akron, Ohio 44313

Visit us on line at <http://www.akronbeautyschool.com>

Supplement C  
**Tuition & Classes 2023-2024**  
**Manicuring 200 Hours**  
**Approximately 8 weeks (day), 12 weeks (night)**

Registration	\$50.00
Tuition	\$2,186.00
Book & Tools	\$625.00
Total	\$2,855.00

***Because of the length of the course, federal funding is not available.***

Payment Plan

- \$925.00 down
- 8 weekly payments of \$241.00
- Or a custom plan to fit your needs

Books & Tools include:

Milady Textbook & Workbook

ProHesion Nail Kit

Day Class Schedule

**Classroom:** Tuesday – Friday 9:00am-2:00pm

**Clinic:** Tuesday – Friday 9:00am-4:30pm;  
Saturday 9:00am-3:00pm

Night Class Schedule

**Classroom:** Not currently available

**Clinic:** Monday – Thursday 5:00pm-9:00pm;  
Saturday 9:00am-3:00pm

Manicuring Class Starting Dates

Call for day class availability. Night classes are currently not available.

**All class start dates subject to available space**

Call today for an appointment 330-867-6200

1915 West Market St Suite 800 Akron, Ohio 44313

Visit us on line at <http://www.akronbeautyschool.com>

Supplement D  
**Tuition & Classes 2023-2024**  
**Advanced Esthetics 750 Hours**  
**Approximately 10 months (night)**

Registration	\$100.00
Tuition	\$5,815.00
Book & Tools	\$800.00
Total	\$6,715.00

**Federal Aid (for those who qualify)**

- Federal PELL Grant
- Direct Loan

**Payment Plan**

- \$2,300.00 down
- 10 monthly payments of \$442.00
- Or a custom plan to fit your needs

Books & Tools include:

Milady Textbook & Workbook

Make-up kit, with applicators (spatulas, shadow applicators, mascara, brushes, lip brushes, facial gown, make-up cape, carrying case, massage manikin

Night Class Schedule

**Classroom:** Tuesday – Thursday 5:00pm-9:00pm

**Clinic:** Monday – Thursday 5:00pm-9:00pm; Saturday 9:00am-3:30pm

After certification by the teacher, and with the approval of the office, a student may substitute Friday in place of Saturday as the full-time day attendance, or alternate from Night to Day attendance. To complete on schedule, you must have at least 22.5 hours per week. Without the one day of full-time attendance, you will not be able to complete on time.

Advanced Esthetics Class Starting Dates

Call for class availability.

**All class start dates subject to available space**

Call today for an appointment 330-867-6200

1915 West Market St Suite 800 Akron, Ohio 44313

Visit us on line at <http://www.akronbeautyschool.com>